

## The Founders Academy - Parent Advisory Committee

**CHARTER:** “Philosophy of parent involvement and related plans and procedures. Parental involvement is a core philosophy of the school. The school will have a well-defined parent involvement initiative through the Parent Advisory Committee. The Parent Advisory Committee shall have up to three representatives on the Board of Trustees and have regular attendance at their meetings by the School Dean or designee. The Parent Advisory Committee is a board committee and will be chaired by a parent board member. This committee will be renewed on an annual basis based on parent interest. Founders believes that parents are an integral part of the school community and bring valuable input, energy, and skills to the school’s success. The Committee serves as the communication vehicle between parents, the School Dean and Board of Trustees.” From the Charter, pp 27.

1. **PURPOSE:** The two functions of the Parent Advisory Committee, as stated in the Founders Academy Charter, are to nominate parent/guardian members to the Board of Trustees and to serve as a communication vehicle between parents, the School Director, and the Board of Trustees.

2. **PARENT ADVISORY COMMITTEE MEMBERSHIP:** A caucus of parents/guardians shall be held once per year at the call of the chair to elect parent/guardian members of the Parent Steering Committee.

a. The Chair of said Parent Advisory Committee will be a parent/guardian member of the Board of Trustees as appointed by the Board Chair.

b. The minimum membership is one parent/guardian representing the middle school and one parent/guardian representing the high school.

c. The maximum membership is one parent/guardian representative per grade at The Founders Academy.

d. No family shall hold more than one seat on the Parent Advisory Committee.

e. The Parent Advisory Committee serves until the end of the school year at which time a caucus should be held to appoint the Parent Advisory Committee for the following school year.

3. **COMMITTEE PROCESS TO NOMINATE BOARD MEMBERS:**

a. The Parent Advisory Committee shall meet to nominate to the Board of Trustees as many as three qualified candidates, if available, for every vacant opening of the designated parent/guardian slots on the Board of Trustees.

b. A qualified candidate supports the mission of the school, and is not involved in activities considered illegal or damaging to the reputation of The Founders Academy.

c. The Board of Trustees will consider the nominees at the next regularly scheduled Board of Trustees meeting and take action which may include the following:

1. select one of them

2. ask the Parent Advisory Committee to put forward additional nominees

3. select a parent/guardian candidate to present to the Parent Advisory Committee for their consideration

4. other actions as may be appropriate or necessary.

Policy Committee Approved: September 24, 2019

Board of Trustees Approved: January 22, 2020