



TRANSPORTATION EXCEPTION REQUEST FORM

Requests for exceptions shall be accepted for considerations two weeks after the first day of school. Exceptions are granted on a first-come, first-serve basis, when seats are available. Parent/guardian will be notified in writing of approval or denial of request. Should ridership exceed bus capacity due to an increase in the number of eligible students, parent/guardian shall be notified and the exception rescinded. All granted exceptions are terminated at the close of the school year.

STUDENT: LAST: _____ FIRST: _____

DATE OF REQUEST: _____ SCHOOL YEAR: _____ GRADE: _____

SCHOOL ATTENDING: _____

STUDENT'S RESIDENT ADDRESS: _____

PARENT/GUARDIAN MAKING REQUEST: _____

PHONE #: _____ ALTERNATE PHONE #(#'s): _____

PLEASE INDICATE THE REASON FOR THE REQUEST BELOW.

MORNING ADDRESS: _____
(WHERE WILL WE PICK UP CHILD TO BRING THEM TO SCHOOL)

AFTERNOON ADDRESS: _____
(WHERE WILL WE DROP CHILD OFF AFTER PICKING THEM UP FROM SCHOOL)

PLEASE FILL OUT IF PICKUP/DROPOFF IS NOT AT RESIDENCE:

NAME OF CAREGIVER: _____

PHONE #: _____ ALTERNATE PHONE #(#'s): _____

PARENT/LEGAL GUARDIAN:

SIGNATURE: _____ DATE: _____

REVIEWED AND APPROVED BY:

SCHOOL ADMINISTRATOR: _____ PH EXT: _____

School Administrator must approve request and forward to Transportation Coordinator. Approval is granted based solely on space and access to the bus as it is currently routed.